

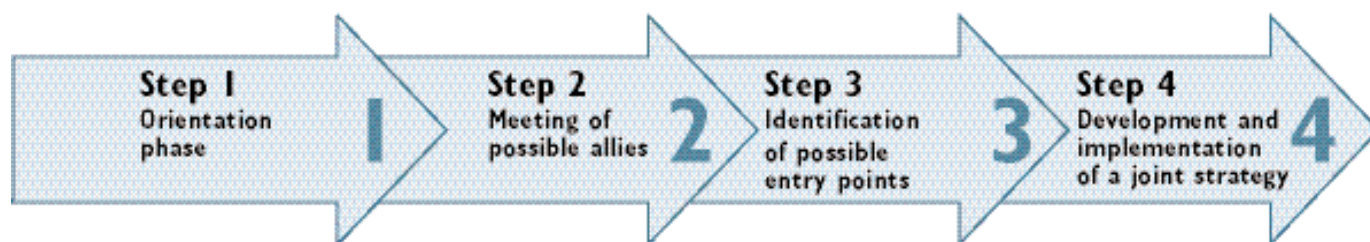
Timeframe: Participation of DPOs in a National PRS Process

This table proposes a timeframe for a disability and PRS project, oriented around four general steps which provide orientation for a strategic plan designed to initiate a close cooperation between DPOs, NGOs and other possible allies with the aim of influencing the national PRS process. Either an organisation may decide to carry out this strategic planning internally as a first initiative, or several organisations may work jointly on it.

When building alliances, it is important to keep in mind the following:

- Think as widely as possible: your partners may be organisations working in the field of disability, but could also include other non-governmental and governmental actors. Remember that the civil society includes all actors who are not part of the government, and thus encompasses a variety of actors ranging from academia to unions or the media. You should also try to find support within governmental institutions.
- Try to reach a consensus and then define aims and objectives with your partners. Decide then on about three to four priorities; this selection of main objectives will form the bottom line of your joint strategy.
- Establish a mechanism for decision-making and information-sharing, and identify different roles within the alliance.
- Even though the daily work might only be done by a few key actors, they need to be aware at all times of the fact that they are representatives of an alliance with different stakeholders.

Four general steps



Timeframe and details

| Step | Time | Purpose | Expected results | Tools |
|--|---------------|---|--|--|
| Orientation | | | | |
| Start | | Initiate the process | One person identified as the coordinator | Recruitment procedures |
| Orientation I: disability stakeholders | 2–3 days | To improve knowledge of the national disability sector | Report/summary of stakeholder analysis: identification of key DPOs, assessment of the field of disability | Stakeholder analysis: ✖ No. 11–22 |
| Orientation II: PRSP stakeholders | 2–3 days | To improve knowledge of the PRSP situation | Report/summary of the assessment: knowing about the PRSP document and each stage of the process creates criteria for selecting possible allies | <ul style="list-style-type: none"> • Stakeholder analysis: ✖ No. 11–22 • Summary of disability stakeholder analysis |
| Contact | | Preparation of the first meeting of allies | Selection and contacting of participants; date for a kick-off meeting fixed | Assessment report: selection criteria |
| Meeting of possible allies | | | | |
| First meeting | 2–4 h | <ul style="list-style-type: none"> • Getting to know each other • Common aims and objectives • Update on the situation • Brainstorming possible solutions • Future coordination mechanisms | <ul style="list-style-type: none"> • Minutes are taken of the meeting • Minutes sent to all participants and everybody who may be interested in the future | <ul style="list-style-type: none"> • Agenda • Short presentation on objectives, summary of results of the orientation phase |
| Identification of possible entry points | | | | |
| Next meetings | To be defined | <ul style="list-style-type: none"> • Detailed work on possible entry points • Possible contributions • Identification of tasks and responsibilities | Minutes of meeting(s): <ul style="list-style-type: none"> • Initial ideas and propositions for the future • Distribution of general and specific tasks (Who does what before the next meeting) • Schedule for future meeting(s) | <ul style="list-style-type: none"> • Minutes of past meetings |
| Development and implementation of a joint strategy | | | | |
| Workshop(s), seminars, etc. • Preparation • Implementation • Evaluation | To be defined | DPOs are jointly involved in the national PRSP process | <ul style="list-style-type: none"> • Future action plan • Implementation of actions • Evaluation of experiences | According to needs: external speakers |